



## **Canyons Education Foundation Foundation Innovation Grant Application**

Teachers can apply for a Foundation Innovation Grant to fund projects between \$1,000-\$10,000. All educators in Canyons School District are eligible to apply for funding to implement worthwhile and innovative projects related to student achievement. All grants less than \$1,000 should be loaded on **DonorsChoose.org** for private funding.

Individual teachers or teams of teachers may submit applications for project funding. If a team of teachers receives a winning grant, the equipment must stay in the school where the grant originated. Individual teachers may transfer equipment *if* they are moving to another CSD school.

Applications, which will be reviewed by the Foundation Innovation Grant Committee, are due by **5:00 pm Monday, September 30, 2019**. Grants will be awarded in November.

For additional questions concerning the application, contact Denise Haycock, Canyons Education Foundation Development Officer, via email at [denise.haycock@canyonsdistrict.org](mailto:denise.haycock@canyonsdistrict.org) (*preferred*) or 801-826-5178.

**Please submit completed application and budget sheet to:**

**[denise.haycock@canyonsdistrict.org](mailto:denise.haycock@canyonsdistrict.org)**

**Canyons Education Foundation  
Attn: Denise Haycock  
9361 South 300 East  
Sandy, UT 84070**

**Applications must be received by 5:00 pm Monday, September 30, 2019 to be considered by the Canyons Education Foundation Innovation Grant Committee**

Applicant Name or Names: \_\_\_\_\_

School: \_\_\_\_\_

Position/Grade level: \_\_\_\_\_

Project Title: \_\_\_\_\_

Signatures – **please only sign if proposed project is sustainable:**

CSD Building Ed. Tech Signature \_\_\_\_\_  
(Signature is required if this grant request involves technology and/or software)

Principal's Signature \_\_\_\_\_  
(Signature indicates the project is in keeping with school and District goals)

## REQUIREMENTS

**The following documents are required in order for your grant to be considered:**

1. **Application:** All interested applicants must complete an application. Applications must include the following (can be written in Word format):
  - a. Overview of the project, total of funds needed, and how they would be used to support or enhance teaching and learning in your classroom (limit 500 words)
  - b. How many students are impacted and how the project enhances educational outcomes for those students; include goals and objectives (limit 500 words)
  - c. Specific learning activities that grant materials would enhance (limit 300 words)
  - d. A timeline for implementation of grant funds and materials (limit 300 words)

Awards will be based on the educational merit, as well as innovation, of the proposed project. Please be specific about how the grant innovation will improve the learning outcomes or environment for your students. In other words, do not just ask for Chromebooks; explain in detail how you will be innovative with the Chromebooks, how they will be used, and, most importantly, how they will impact students and the learning process in your classroom.

2. **Budget Sheet:** Grant recipients are required to submit a budget sheet along with the required application. The budget sheet must list the anticipated materials, the cost of each item, and any shipping and handling fees. Download the grant budget spreadsheet at [www.foundation.canyonsdistrict.org](http://www.foundation.canyonsdistrict.org). Understand that purchases will be made by the district and **not** by individual grant recipients. Funds must be spent during the 2019-20 school year. If possible, add webpage links to items that can be ordered online. Please verify that budget spreadsheet prints with all information viewable.
3. **Impact Report:** Grant recipients are required to complete an Impact Report and submit via email to [denise.haycock@canyonsdistrict.org](mailto:denise.haycock@canyonsdistrict.org) by 5:00 p.m. on May 15, 2020.

*For office use only:*

Level: EL MS HS

Required Signatures: \_\_\_\_\_

School Code: \_\_\_\_\_